



**Kate Goodrich
Elementary School**

**School-Wide
PBIS Plan**

Updated August 2023

Kate Goodrich School-Wide PBIS Plan

Show Respect ♦ Own Your Actions ♦ Act Safely ♦ Rise to the Challenge

Kate Goodrich Elementary Expectations Matrix

Together We **Show Respect**

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What is PBIS?

The purpose of PBIS is to improve the effectiveness, efficiency and equity of schools. PBIS improves social, emotional and academic outcomes for all students. Staff work together in a proactive approach to build positive relationships with students, setting up an inclusive, safe, learning environment, and teaching consistent expectations. Staff respond to students using positive corrective feedback that is consistent, brief, and respectful. It is our goal to provide students with a safe and welcoming school experience in which each child can learn, grow, and feel a sense of belonging in their school community.

Classroom Implementation (Tier I)

Schedule: Every classroom begins or ends the day with a classroom meeting and bellwork. (resource used is *Morning Meeting & The First Days of School*)

Classroom Rule Creation: First six weeks devoted to building classroom community and routines including rule creations. (resource used *First Six Weeks of School & The First Days of School*)

Positive Family Contacts: All staff are encouraged to make positive phone calls or other personal contact (face-to-face, email, SeeSaw, note in backpack, etc.) at least every child every month. Teachers will send out a monthly newsletter to parents. Teachers will respond to communication within 24 hours (outside of weekend days).

SeeSaw is the primary communication tool that teachers and students will use to support home-school communication.

Classroom Behavior Plans & Matrices: Classroom matrices must be submitted and on file in the principal's office. A copy of the classroom matrix will be sent home. See pages 8-9 for a copy of the school-wide expectations matrix.

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Beginning of School Year Expectations

Routines and procedures help students know and thrive when they know what is expected. All classrooms are expected to explicitly teach and interactively model (looks like, sounds like, feels like) the following common areas & routines:

- **Morning Routine**

- Entering for breakfast at 7:20am; if a child arrives at the cafeteria after 7:45 the child will be given breakfast that can be transported to the classroom.
- First bell - 7:50am: Students gather their backpacks and walk to their classroom
- Second bell - 7:55am: Students should be in their classroom starting bellwork.
- If students arrive at school after 7:55, parents need to escort their students to the main office to get checked in.
- **Calming Corner** - there will be a calming area in every classroom, so that if a child needs a break he/she may take one within the classroom. The calming area will have calming tools, breathing posters, noise cancelling headphones, and a sand timer. Students are still responsible for the work missed while in the calming area.
- **Morning Announcements** - morning announcements will be held daily via a Google Meet facilitated by classroom teachers. Students will be asked to participate in the Pledge of Allegiance, hear a message about our focus of the week, and recognize other positive things about our students.
- **Hallways** - Students thrive in calm environments. The hallways set the tone for the building. When students are in the hallways there are other classes learning in classrooms, so we want to respect their learning.
 - Students will be shown how to walk in the hall without talking or touching other students, the walls, or doorways.

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- **Bathroom**
 - Students are shown what to do on a whole group restroom break as well as the procedure for needing to go at another time during the day.
- **Cafeteria**
 - Students are shown how to follow expectations in the lunch room including an all school signal (see page 5).
- **Safety Procedures** - Students will be taught and practice what to do in the event of specific safety situations to include evacuations, lockdowns, fire and tornado drills. Parents will be notified when we do an evacuation/lockdown drill.
- **Specials** - students will follow the expectations of the specialist teacher. Specialist teachers will contact families for positives and behaviors that may impede learning.
- **Assemblies** - we ask that students sit with their class during assemblies. Students will be expected to be respectful listeners.
- **Guest Teachers** - students will be expected to treat the guest teacher as respectful as they would with their own teacher.
- **Dismissal Procedures**
 - Walkers will be led to the gym by a grade level teacher and wait in the gym until dismissed by supervisor
 - Pick-up students will be led to the cafeteria by a grade level teacher and sit at assigned grade level tables. Parents must have the pick-up name tag provided. If they do not have a name tag, and a staff member does not recognize the person picking up, the adult will be ask to park and go to the front office to verify he/she can pick up that child.
 - Bussers are picked up by grade level teachers, verified that they are on the bus list, and walked to their busses.

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- **Bus Expectations/Procedures** - we ask that students sit and stay in their seat until it is their turn to exit the bus. They can use a 0 (quiet) or 1 (whisper) voice on the bus. The student should follow the bus driver's expectations and treat the bus as an extension of the school building.
- **Library** - students will attend the library 2 times in an 8 school day period. Students will check out 2-3 books per library time. We ask that the students use a 0 or 1 volume in the library, check out and read books, and return books on time.

School Wide Implementation (Tier I)

High Flyer Assembly: The High Flyer assembly will be scheduled each month throughout the year. During these assemblies staff will recognize students that have been noted for setting an example for others on displaying the SOAR values.

Getting involved: Parents are encouraged to get involved in the school in a variety of ways. We will have quarterly Family Nights for families to do activities at school (or virtually) with their children. More information will come home about our Parent/Teacher Organization that plans many awesome activities throughout the school year. Parents are also welcome to volunteer in our school and classrooms throughout the school year (Health Department Permitting). If you wish to volunteer in the school, a background check is required.

School-wide Language and Signal:

- "Give me 5." Hand is raised to show 5 (Eyes--on you, Ears--Listening, Mouth--quiet, Body--still, Brain--working)

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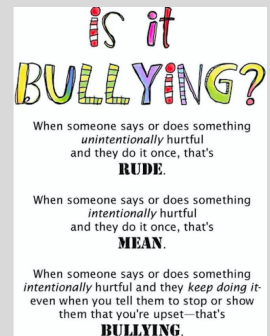


- Body/Line Basics - sitting on our bottoms/lining up, criss-cross applesauce, eyes on speakers, mouths quiet, ears listening

Positive School Incentives: SOAR Slips, BlueJay cart, bucket and poster raffles, classroom & school-wide celebrations, and more!

Homework: Students spend a lot of time working hard at school, so we would like to limit homework to approximately 15 minutes a night. If a student is unwilling to complete his/her work at school, the work may be sent home as required homework.

Bullying: All incidents of bullying must be reported to the child's classroom teacher. Teachers must put all bullying minors in EduClimber. All majors must be reported to the principal by the end of the school day. The principal and the teacher will complete the major form together.



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●Show respect ●Own your actions ●Act safely ●Rise to the challenge

TO: _____

FROM: _____

Students will receive SOAR Slips from staff for positive behavior. Students will take a picture of their SOAR slip to share on SeeSaw with their family. Students will use their earned SOAR slips for incentives such as bucket raffles and the Bluejay cart. These are then transferred to a school thermometer for all to see. When the thermometer is full, the school will have a school-wide celebration.

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Playground Rules

Playground Zones

- Structures (swings, large structures, etc.)
- Blacktop area
- Playing fields including games
- Shelter area (K/1 only)

Slides

- Go **DOWN** the slide feet first while sitting on bottoms (no climbing up, head first, on bellies, etc.)
- One person going down the slide at a time
- Check at the bottom of the slide to ensure that it's all clear before sliding down

Swings

- Seated on bottoms only (no knees, bellies, standing, etc.)
- Stay a safe distance from other students who are swinging
- Be careful not to run/walk in front of, behind or through the swings
- One person on a swing at a time
- Swing from back to front, not side to side or twisting
- Push safely (no under ducks)
- Get off the swing after it has fully stopped, no jumping

Field & Shelter

- Stay within the marked boundaries (fence and/or cones)
- Sit on the benches; no standing on tables

Blacktop

- Jump ropes stay on the blacktop & are used for jump roping only
- Keep balls on the blacktop or field (not on play structures)
- Please stay away from classroom windows

Play Structures

- Always watch for others as you move through the play equipment
- Monkey bars are for swinging from hands only (no climbing on top)

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- Be aware of others swinging their legs while on the monkey bars
- Walk safely in the equipment area, no tag
- 2 students on dinosaur at a time
- Climb up, climb down on ladders

Tag/Chase

- Tag can be played on the grassy area only
- Tag softly, shoulders and below

General

- Stones, pebbles, mulch, sticks, sand, snow, etc. should remain on the ground at all times
- Students who bring out balls/jump ropes are responsible for making sure they are brought in
- Boundary for playground shall be respected as marked

Winter Playground Rules

General

- Students MUST be appropriately dressed for the weather and conditions - hats, gloves/mittens, boots, jackets, snow pants in all grade levels to play on the equipment or in the field. Snow pants and boots will be required from the time snow sticks until it is completely melted.
 - We will help any child get all of the necessary attire for cold weather
 - Using the Channel 9 website/app if the feels like temperature is greater than 50 degrees, then no jacket or sweatshirt is required. Students will not be allowed to come back in to get a coat if cold, so it is encouraged to take it outside with them just in case.
 - Feels like temperature is in the 40s, then students must take an extra layer outside with them (jacket, sweatshirt, etc.)
 - Feels like temperature is below 40 degrees, students MUST have a coat.
 - Stay off the ice
- Keep snow on the ground, but you may make snow people or structures

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| | S Show Respect | O Own Your Actions | A Act Safely | R Rise to the Challenge |
|------------------------------|--|--|--|--|
| Always and Everywhere | <ul style="list-style-type: none"> Treat others how you want to be treated Be kind | <ul style="list-style-type: none"> Be responsible for your choices Do the right thing, even when no one is watching Be honest | <ul style="list-style-type: none"> Use words that make others feel comfortable Use actions that make others feel safe Be an UPstander | <ul style="list-style-type: none"> Believe in growing from mistakes Try to be better today than you were yesterday - Do your best. |
| Hallway | <ul style="list-style-type: none"> Follow adult directions Voice at 0 (use a quiet signal to help remind others) | <ul style="list-style-type: none"> Prepare quickly for class Keep your space neat and orderly | <ul style="list-style-type: none"> Walk in a single line on right Hands, feet, objects to selves Eyes & Body forward | <ul style="list-style-type: none"> Keep our hallways clean Courteous and considerate towards others (holding the door, waving hello, etc.) |
| Bathroom | <ul style="list-style-type: none"> Respect the space and privacy of others Voice at 0 | <ul style="list-style-type: none"> Use the bathroom quickly Use the 2-2-2 Rule (2 pumps of soap, 2 paper towels, 2 points for getting the towels in the garbage) | <ul style="list-style-type: none"> Leave all personal items outside of the bathroom Leave water in sink Leave the lights on | <ul style="list-style-type: none"> Report any problems to an adult Return to class quickly |

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|-------------------|--|---|---|--|
| Cafeteria | <ul style="list-style-type: none"> Voice level 2 unless the lights are off (then 0) Listen to the adults on duty | <ul style="list-style-type: none"> Clean up after yourself Use your time wisely to eat | <ul style="list-style-type: none"> Keep your hands and food on your own tray Find your seat/keep your seat | <ul style="list-style-type: none"> Greet and say please & thank you Help keep the cafeteria clean |
| Playground | <ul style="list-style-type: none"> Play by the rules Use kind words Take Turns Listen to the adults on duty Take care of and return equipment when finished | <ul style="list-style-type: none"> Including others to play; the answer is always "yes" Have a positive attitude | <ul style="list-style-type: none"> Use equipment properly Stay in boundaries Avoid icy, wet and muddy areas Report any injuries to an adult Wear seasonal clothing | <ul style="list-style-type: none"> Watch the buddy bench and invite others to play Use "I feel..." messages to resolve conflicts |
| Bus | <ul style="list-style-type: none"> Follow driver directions Hands, feet, and objects to self Voice level at 1 or 2 | <ul style="list-style-type: none"> Treat others with kindness Be ready for the bus on time | <ul style="list-style-type: none"> Stay seated with feet facing forward Follow all school rules | <ul style="list-style-type: none"> Report unsafe behavior Greet and thank driver politely |
| Library | <ul style="list-style-type: none"> Return books on time Use books/equipment gently Voice level 1 | <ul style="list-style-type: none"> Be on time and ready for learning Share the reading spots and use them appropriately | <ul style="list-style-type: none"> Use browsing sticks appropriately Always walk | <ul style="list-style-type: none"> Report any damages to an adult I check out my books and read them |

| | | | | |
|------------------------------------|--|---|--|--|
| Assemblies/ Field Trips | <ul style="list-style-type: none"> Listen to all adults | <ul style="list-style-type: none"> Be on time and ready for learning | <ul style="list-style-type: none"> Stay in your assigned area/group | <ul style="list-style-type: none"> Be a great T representative of Kate |
|------------------------------------|--|---|--|--|

| | | | | |
|--------------------|--|---|---|---|
| | | | <ul style="list-style-type: none"> Hands and feet to selves | Goodrich |
| Emergencies | <ul style="list-style-type: none"> Voice level 0 Listen to the adults directions | <ul style="list-style-type: none"> Be patient and tolerant | <ul style="list-style-type: none"> Get out quickly and carefully | <ul style="list-style-type: none"> Help others if they need it |